

## Privacy Policy

### Information collection and use

The University of Chichester (Multi) Academy Trust is the sole owner of the information collected and processed on this site. We will not sell, share, or rent this information to others in ways different from that disclosed in this statement. In using the University of Chichester (Multi) Academy Trust website you are agreeing to our using your data for the purposes stated in this privacy policy.

### Cookies

Cookies are small text files that are placed on your computer by websites that you visit. They are widely used in order to make websites work, or work more efficiently, as well as to provide information to the owners of the site. If you log in to the website the University of Chichester (Multi) Academy Trust uses cookies to remember your login status and interactions with the site during the time you're logged in. We also uses Google Analytics, which uses cookies to track various aspects of your visit, including your geographic location, the method you used to reach this site, the length of your visit, the time of your visit.

### Registration

You cannot register with this site but if an administrator creates an account for you, you become a registered user. You will be 'remembered' by our system to enable you to perform certain tasks. You must not disclose your password to a third party. The University of Chichester (Multi) Academy Trust cannot accept responsibility for breaches of security where third parties use your password to access your personal data.

### Links

This web site contains links to other sites. Please be aware that the University of Chichester (Multi) Academy Trust are not responsible for the privacy practices of such other sites. We encourage our users to be aware when they leave our site and to read the privacy statements of each and every web site that collects personally identifiable information. This privacy statement applies solely to information collected by this website.

### Security

This website takes every precaution to protect our users' information. When users submit sensitive information via the website, your information is protected both online and off-line.

All information on the website, including sensitive information (such as credit card number) is encrypted using 128-bit encryption technology: all communication between the visitor and this website is protected with 128-bit encryption software, know as HTTPS.

While we use 128-bit encryption to protect all the communication and information online, we also do everything in our power to protect user-information off-line. All of our users' information, not just the sensitive information mentioned above, is restricted in our offices. Only employees who need the information to perform a specific job are granted access to personally identifiable information. ALL employees are kept up-to-date on our security and privacy practices.

If you have any questions about the security at our website, you can send an email to: [catwebmaster@chi.ac.uk](mailto:catwebmaster@chi.ac.uk)

### **Correcting and updating personal information**

If a user's personally identifiable information changes, or if a user no longer desires our service, we will provide a way to correct, update or remove that user's personal data provided to us. This can be done by emailing us on: [catwebmaster@chi.ac.uk](mailto:catwebmaster@chi.ac.uk)