



Our offer to your school

Our approach is to work in partnership with you to establish what your school requires to support your journey to excellence.

The detail of the University of Chichester Academy Trust's core offer will be tailored to your needs and will acknowledge and reflect the overall effectiveness of your school. Central to our work is a bespoke Journey to Excellence (J2E) plan that is developed with you and our support package is then agreed with you to help you to meet this plan.

Whatever your needs and aspirations we will work with you to create a bespoke package of support and development.

Together we will cultivate an ethos that raises aspirations and makes a real difference to the life chances of young people.

www.unicat.org.uk

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PREDECESSOR SCHOOL CATEGORY	GOOD AND OUTSTANDING	REQUIRES IMPROVEMENT	SPECIAL MEASURES & SERIOUS WEAKNESSES
	Core package of services with enhanced service in Year 1. Other services can be purchased at cost.	Core package of services and additional services will be provided as part of the core package at the discretion of the Trust. Other services may be purchased at cost.	Includes a larger core package with a strong school improvement emphasis.
TYPICAL COST +/- 1% FOR CONVERTER ACADEMIES +/- 1.5% FOR SPONSORED ACADEMIES	5%	7%	8.5%
SCHOOL IMPROVEMENT			
Leadership and Management			
Diagnostic analysis with Senior Leadership Team	✓	✓	✓
Standards review	✓	✓	✓
Ofsted inspection support	✓	✓	✓
Academy Improvement Partner (AIP) support in days per year [inc 1 day of HT PM support]	✓ 3 [+1]	✓ 6 [+1]	✓ 15 [+1]
Journey to Excellence Plan, support and monitoring	✓	✓	✓
Support for Chairs of Governors	✓	✓	✓
Support for Local Governing Body	✓	✓	✓
Middle/Subject leadership support	d	✓	✓
Pupil progress and achievement			
Scrutiny of pupil data/pupil progress review	✓	✓	✓
Core subject training and support		✓	✓
Wider curriculum support (Art/Humanities/Technology)			d
Teaching & Learning development and support		d	✓
SEN review	d	d	✓
Pupil Premium review	d	d	✓
High Ability review	d	d	✓
Curriculum & assessment, design and development		d	✓
Departmental/Subject audits		d	✓
Training activities			
Initial teacher training	✓	✓	n/a
Middle leadership training including for aspiring leaders		d	✓
National award for SEN co-ordinator		d	d
Governance			
Governance Tool Kit	✓	✓	✓
Induction for new academies	Y1	Y1	Y1
Clerks' network	✓	✓	✓
Link officer	Y1	Y1/d	✓
Recruitment support		Y1/d	✓
Chairs and Heads termly meetings	✓	✓	✓
Ofsted preparation and support	✓	✓	✓

PREDECESSOR SCHOOL CATEGORY	GOOD AND OUTSTANDING	REQUIRES IMPROVEMENT	SPECIAL MEASURES & SERIOUS WEAKNESSES
PROFESSIONAL SERVICES			
FINANCE			
Setting up new finance and budget software	Y1	Y1	Y1
Setting up insurance, payroll provider and bank account	Y1	Y1	Y1
Advice on setting up systems and processes	Y1	Y1	Y1
Help with budget preparation and submission			✓
Finance Committee training	Y1	Y1	Y1
Obtaining fixed asset valuations and pension valuations	Y1	Y1	Y1
Training and support	✓	✓	✓
Annual Accounts preparation and other EFA submissions	✓	✓	✓
VAT returns	✓	✓	✓
Audit (internal & external) support	✓	✓	✓
Advising on compliance with Academies Financial Handbook and trust financial policies	✓	✓	✓
Financial policies	✓	✓	✓
Finance Helpdesk	✓	✓	✓
Networking events	✓	✓	✓
Enhanced training and support			✓
School visits	Y1 (termly)	Y1 (termly)	Y1 (monthly)
Human Resources			
Information, advice and support during transition to academy, and initial HR orientation	Y1	Y1	Y1
HR Manual - including policies, procedures and templates	✓	✓	✓
HR Helpdesk	✓	✓	✓
Review meetings	x 1 pa	x 1 pa	x 3 pa
Contracts of Employment including New Employee pack (after 1st year)		d	✓
Organisational Change, including redeployment and redundancy Information, advice and support The level of support will reflect the category of academy and an additional charge may be agreed upfront to support good or outstanding academies	d	d	d
Free advertising on Trust and University of Chichester jobs page	✓	✓	✓
Access to HR & Payroll system	✓	✓	✓
Pension returns and audit	✓	✓	✓
Governor information and advice	✓	✓	✓

The following services may be provided if required and funded by Academy

Occupational Health provision, DBS Online provision,
Solicitor advice, Employee Assistance Programme

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PREDECESSOR SCHOOL CATEGORY	GOOD AND OUTSTANDING	REQUIRES IMPROVEMENT	SPECIAL MEASURES & SERIOUS WEAKNESSES
Marketing and Communications			
Brand guidance	✓	✓	✓
Marketing advice			✓
Website audit for compliance	✓	✓	✓
Crisis communications, advice and support	✓	✓	✓
Trust-wide PR programmes (benefits for all academies)	✓	✓	✓
Trust-focused press relations (benefits for all academies)	✓	✓	✓
Estates			
Initial buildings condition survey	Y1	Y1	Y1
Initial advice on estate activities covering statutory compliance and estate performance	Y1	Y1	Y1
Annual Review of estate issues	✓	✓	✓
Support for completion of bids for resources to improve estates	d	d	✓
Health & Safety audit	✓	✓	✓